

**AGENDA FOR 3rd TAMIL NADU BIODIVERSITY BOARD MEETING ON
04.07.2014 AT AGRICULTURE DEPARTMENT'S CONFERENCE HALL, 1st
FLOOR, SECRETARIAT, CHENNAI 600 009.**

Agenda 1:

Review on action taken on the minutes of the 2nd Board meeting of TNBB held on
01.03.2013

Sl. No	Decision taken during 2 nd Board Meeting	Action taken
1	Follow up action to address NBA for release of Rs.32.25 lakhs to Biodiversity Management Committees (BMCs) in Ramnad District	The sub committee, after examining the proposal decided that since these BMCs were not formed as per the guidelines issued by NBA, and also People Biodiversity Register not in place. Authentication of the proposal by TNBB for onward transmission to NBA at this point of time may not be correct. The sub-committee recommends to take further action after formation of BMCs as per the guidelines in Ramnad District. The decision of the sub-committee was informed to Thiru.S.D.Rajendran, General Secretary BARF (Biodiversity Action Research Foundation). This is for kind information of the Board.
2	Allotment of TNBB office in one portion of the Tamil Nadu Biodiversity Conservation and Greening Project (TNBB)	Presently, TNBB Office is functioning from the office of Principal Chief Conservator of Forests, Panagal Maaligai. The Chief Project Director(TBGP) in his letter No.TBGP/ Pa/6470/2013, dt. 29.11.2013 (copy enclosed as Annexure 1) stated that accommodation of TNBB in one portion of new building under construction

		can be decided after the construction of the works are completed. This is for kind information of the Board.
3	Employing all Staff in the Office of TNBB	A request letter No.TNBB/23/2013, dt. 23.06.2014 (copy enclosed as Annexure-2) was sent to the Government for employing staff through outsourcing agency by calling open tender adopting NBA method (copy of the Open tender documents enclosed as Annexure-3) This is for kind information of the Board.
4	Creation of State Biodiversity Fund	It has been brought as new agenda-3 in the Board meeting.
5	Constitution of Biodiversity Management Committees (BMCs)	It has been brought as new agenda-3 in the Board meeting.
6	Establishment of People's Biodiversity Register (PBR)	It has been brought as new agenda-4 in the Board meeting.
7	Framing Tamil Nadu Biodiversity Rules	The Draft Tamil Nadu Biodiversity Rules were prepared and sent to the Government for approval on 21.10.2013 in file no.WL4/8702/2004. The Law Department have raised certain queries. The queries have been addressed in the revised draft and also the Guidelines for Operationalization of BMCs were included. The draft rules were sent to NBA for comments in TNBB Ref..No. TNBB/28/2014,dt30.06.2014. On receipt of the comments from NBA, the draft rules will be sent to the Government.

8	Granting permission for access to Bio-resources under Section 3 and 6 of Biological Diversity Act, 2002	It has been brought as new agenda-4 in the Board meeting.
9	Draft guidelines for BMC prepared by BMC Task Force	The Draft guidelines for Operationalization of Biodiversity Management Committee is approved by NBA in 2013. (Copy enclosed as Annexure-4) Though guidelines provisions have been incorporated in the Tamil Nadu Biological diversity Rules, a separate administrative order from the Government is necessary in order to comply with the guidelines in the process of BMC formation and preparation of PBR till the notification of Tamil Nadu Biodiversity Rules. According to the guidelines, District Collector, local bodies, line department plays an important role in the BMCs without the administrative order they may not comply with the NBA guidelines provisions therein. Member Secretary may be permitted to address Government on the issue.
10	Launching of Website for Tamil Nadu Biodiversity Board	Website creation is entrusted to M/S ELCOT in Letter No,192/2013 dt.18.02.2014. An amount of Rs.1,17,976/- (Rupees one lakh seventeen thousand nine hundred and seventy six only) has been released to ELCOT. The Website is under development. This is for kind information of the Board.

11	Formation of One Heritage Site	<p>Dr. D.Narasimhan, and the Member Secretary Thiru. Ao. Limatoshi, IFS., visited Senthirakillai on 08.02.2013 and had a detailed discussion with the Leaders of Panchayat and the stakeholders of the Senthirakillai.</p> <p>They requested some time for consultations with all the stakeholders. During next visit a decision will be taken. The Member Secretary, Expert Members Dr.V.Arivudai Nambi and Dr.Narashiman visited following sites during the year for declaration as Biological Diversity Heritage Sites.</p> <table><tr><th>No</th><th>Name</th><th>District</th><th>Status</th><th>Remarks</th></tr><tr><td>1</td><td>Vagai kulam</td><td>Tirunel veli</td><td>Water body lake</td><td>PWD tank</td></tr><tr><td>2</td><td>Gudiyam</td><td>Thiru vallur</td><td>Reserved Forests</td><td>Paleolithic age cave</td></tr><tr><td>3</td><td>Kullar Cave</td><td>Thiruvann amalai</td><td>Reserved Forests</td><td>Artificial cave</td></tr><tr><td>4</td><td>MPCA Kolli Hills</td><td>Namakkal</td><td>Reserved Forests</td><td>Medicinal Plants</td></tr><tr><td>5</td><td>Villi vakkam</td><td>Chennai</td><td>Railways</td><td>Lake</td></tr><tr><td>86</td><td>Adyar Poonga</td><td>Chennai</td><td>Governm ent</td><td>Park</td></tr></table> <p>The committee is not recommending Villivakkam, Vagaikulam and Adayar Poonga. The sub-committee request the consent of the Board to proceed further for declaration as biological heritage</p>	No	Name	District	Status	Remarks	1	Vagai kulam	Tirunel veli	Water body lake	PWD tank	2	Gudiyam	Thiru vallur	Reserved Forests	Paleolithic age cave	3	Kullar Cave	Thiruvann amalai	Reserved Forests	Artificial cave	4	MPCA Kolli Hills	Namakkal	Reserved Forests	Medicinal Plants	5	Villi vakkam	Chennai	Railways	Lake	86	Adyar Poonga	Chennai	Governm ent	Park
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		<p>sites for the Serial Nos.2,3 and 4 (Guidelines for selection and Management of Biodiversity Heritage Sites-copy enclosed as (Annexure-5)</p>
12	<p>Payment of TA and Honorarium to the expert members for attending Board meeting</p>	<p>As approved by the Board,</p> <p>A) Honorarium - Rs. 1000/- Per day.</p> <p>B) AC-2 Tier Train fare from their distance to Board meeting venue</p> <p>C) Local Conveyance (actual) and hotel accommodation upto Rs. 3000/- per day including boarding and lodging is paid to the members (non officials) for attending the Board Meeting. This is for Kind information of the Board</p>
13	<p>A brief coffee table book on "Biodiversity of Tamil Nadu" may be kept in the lounge at the Airport of Chennai, Madurai, Trichy and Coimbatore.</p>	<p>Based on the request of TNBB Letter No.TNBB/412/2014,13.01.2014, NBA in Letter No.FN/NBA/9/49/2005-Tech/5709,dated 17.2.2014 released a sum of Rs.3,00,000/- (Rupees three lakhs only)</p> <p>The Sub Committee deliberated on the subject in detailed and decided to come out with good quality pictorial Coffee table book covering</p> <p>A) Wild Biodiversity of Tamil Nadu</p>

		<p>B) Coastal and Marine Biodiversity of Tamil Nadu</p> <p>C) Agro Biodiversity of Tamil Nadu</p> <p>D) Fish Biodiversity of Tamil Nadu</p> <p>E) Biodiversity of domestic animals in Tamil Nadu.</p> <p>This is for kind information of the Board.</p>
14	Purchase of two vehicles for the Tamil Nadu Biodiversity Board	<p>The Government have sanctioned one vehicle for Member Secretary of the Board in G.O. (D) No. 457, dated 16-12-2013. A car was purchased at the cost of Rs. 8.70 Lakhs (Rupees Eight Lakhs and Seventy thousand only).</p> <p>This is for kind information of the Board.</p>
15	Providing infrastructure facilities to Tamil Nadu Biodiversity Board	<p>Tamil Nadu Biodiversity Board have not move into new office . Therefore purchase of infrastructure facilities for the office is kept in abeyance. This is for kind information of the Board.</p>

AGENDA -2

Financial Statement of TNBB

A. Financial transaction under NBA

I. Opening Balance - as on 01.04.2013 :

Sl. No.	Particulars	Amount available as on 01.04.2013
1	Infrastructure development	218160
2	Outsourcing/Contract	720000
3	International Biodiversity Day	150000
4	Printing guide for delegates of COP-10	10000
5	Royalty	82649
6	Interest accrued from 30.06.2009 to 31.03.2013	113415
	Total	1294224

II. Financial transactions under NBA Funds during 2013-14

Particulars	Cheque No.	dated	Amount Rs.	
			Credit	Debit
2013-14				
Opening Balance as on 01.04.2013			1294224	
Interest accumulated as on 30.06.2013			27438	
Interest accumulated as on 31.12.2013			29059	
Surrender - NBA with interest	294275	1/30/2014		10816
Surrender - NBA with interest	294276	1/30/2014		156000
Office expenses	294279	2/7/2014		1000
Tour expenses	294280	2/7/2014		8000
For publication of Coffee Table Book	59537		300000	
For formation of BMCs	731641		900000	
Commission for DD				2610

Web-site designing to M/s. ELCOT, Chennai				117978
			2550721	296404
Closing Balance as on 31.03.2014			2254317	

III. Closing Balance as on 31.03.2014

Sl. No.	Particulars	Amount available as on 01.04.2013
1	Infrastructure development (office)	88572
2	Outsourcing/Contract	720000
3	Formation BMCs	900000
4	Publication of Coffee Table Book	300000
5	Royalty	82649
6	Interest accrued from 30.06.2009 to 31.03.2013	163096
	Total	2254317

B) Financial transactions under Government of Tamil Nadu Funds during 2013-14

(1) Establishment:

Particulars	Cheque No.	dated	Amount Rs.	
			Credit	Debit
2013-14				
Grants-in-Aid received for payment of salary to Console Operator vide G.O.(D) No.206, E&F (FR-5) dept. dt. 04.07.2013			389348	
Salary to Console Operator - Apr.13 to Jun.13 Tmt. K. Ramasubbulakshmi	294262	12/5/2013		95300
Salary deductions - Apr.13 to Jun.13 Tmt. K. Ramasubbulakshmi	294263	12/5/2013		9380
Salary to Console Operator - Tvl. T. Thanga Tamil Arasan	294265	12/17/2013		87709
Salary deductions - Sep.13 to Nov.13 (Tvl. T. Thanga Tamil Arasan)	294266	12/17/2013		16260
SLS to Tmt. K. Ramasubbulakshmi	294271	12/31/2013		31508
Salary to Console Operator - Dec.13 (Tvl. T. Thanga Tamil Arasan)	294272	1/3/2014		34758
Salary deductions - Dec.13 (Tvl. T. Thanga Tamil Arasan)	294273	1/23/2014		5230
Adhoc Bonus (Tmt. K. Ramasubbulakshmi)	294274	1/23/2014		1000

Salary & SLS to Console Operator - Jan.14 (Tvl. T. Thanga Tamil Arasan)	294277	2/1/2014		53607
Salary deductions - Jan.14 (Tvl. T. Thanga Tamil Arasan)	294278	1/31/2014		5230
Professional Tax (Tvl. T. Thanga Tamil Arasan)	294282	3/12/2014		1095
Salary to Console Operator - Tmt.K. Ramasubbu lakshmi - 8.7.13 to 12.8.13	294285	3/27/2014		32939
Salary deductions of Tmt. K. Ramasubbulakshmi	294288	3/28/2014		3131
Pension contribution of Tvl. T. Thanga Tamil Arasan, Console Operator	294289	3/29/2014		7499
Salary to Console Operator - Tvl. T. Thanga Tamil Arasan, Console Operator	294290	3/29/2014		4284
(2) Payment of Contractual (retired staff)			292482	292482
			389348	388930
SUB Total			681830	681412
(3) Purchase of car			780000	780000
Total amount received from TN Government			1461830	
Balance available as on 31.03.2014				418

ABSTRACT - 2013-14

Sl. No.	Particulars	Credit	Debit	Balance as on 1.4.2014
1	NBA FUNDS	2550721	296404	2254317
2	STATE FUNDS	1551830	1551412	418

(c) Financial target proposed for 2014-15

Sl.No.	Particulars	Amount available (Rs)	Amount shall be sought from NBA (Rs)	Remarks
1	Infrastructure development (Office)	88572	Nil	If TNBB office is shifted to new premises Rs.5,00,000/- Shall be sought from NBA
2	Outsourcing/Contract	720000	Nil	
3	Formation BMCs @Rs.60,000/-	900000	1800000	
4	Preparation of PBR @ Rs.1,15,000/-	Nil	5175000	
5	Publication of Coffee Table Book	300000	Nil	

6	Royalty& interest accrued from 30.06.2009 to 31.03.2013	245745		This amount will be utilized for miscellaneous expenses office, fuel, Expert member, etc
7	Printing material (Printing of awareness material)	Nil	500000	
8	Creation of awareness about the BD rules 2002 and BD act, 2004	Nil	1000000	
9	Website creation and launching	Nil	300000	
	Total	2254317	8775000	

ABSTRACT (2014-15)

Particulars	Amount available	Amount to be sanctioned by NBA	Total in Rs.
NBA FUNDS	2254317	8775000	1,10,29317
STATE FUNDS	418	7350000	7,35,0418

The Board may kindly ratify the expenditure carried out by the Member Secretary during 2013-14 and approval for the expenditures to be carried out for 2014-15.

AGENDA 3:

Creation of the State Biodiversity fund and constitution of Biodiversity Management Committee's (BMCs)

Based on TNBBs request, NBA in letter No.NBA/15/22/BMC /2012/5995, dt. 10.03.2014 has released Rs.9,00,000/- (Rupees nine lakhs only) (copy enclosed in Annexure-6) as start up fund for 15 BMCs. Dr.Juliet Vanitha Rani has identified 30 BMCs in Kanyakumari, Tuticorin, Virudhunagar, Ramnad, Sivagangai and Tirunelveli. Member Secretary inspected, some of the identified BMCs in Kanyakumari and Tirunelveli Districts and interacted with the Civil Society Organization. BMCs were not formed as per guidelines. Member Secretary requested them to comply and rectify as per the guidelines issued by NBA.

The Expert Members have expressed their inability to form the BMCs and People's Biodiversity Register (PBR) as per the guidelines issued by the National Biodiversity Authority. It requires full time manpower, coordination with the line department and constant monitoring as in the guidelines. The subcommittee members have suggested a new committee may formed to decide upon;

1. Parameters for selection of Civil Society Organization (CSO) for formation of BMCs and preparation of PBRs in each District at village level.
2. Job chart of the Civil Society Organization (CSO)
3. Quantum of amount to be paid

A) Fund release structure by NBA as BMC Start up Fund: (As per guidelines for Operationalization of BMCs para 1.6)

Sl. No	Item	Village Level BMC (Rs)	Block Level BMC (Rs.)	District Level BMC (Rs.)
1	On Opening of Bank Account	10,000	13,344	16,600
2	Purchase of Office equipment including stationery	15,000	20,000	25,000
3	Conduct of meeting (2 meeting in a year)	3,000	4,000	5,000
4	One training to BMC and Panchayat general BD profile	7,000	9,328	11,740
5	Formation of BMC	25,000	33,328	41,660
	Startup Fund (Total)	60,000	80,000	1,00,000

B) Fund release structure for preparation of PBR by NBA: (As per guidelines for Operationalization of BMCs para 2.5)

Sl. No.	Item	Village Level BMC (Rs)	Block Level BMC (Rs.)	District Level BMC (Rs.)
1	Amount apportioned for SBB to meets its expenditure for undertaking various activities during the preparation of PBR	15,000	20,000	30,000
	Phase I			
1	Awareness of /PRA exercise	5,000	10,000	15,000
2	Skill development /field visit/ Meetings	10,000	10,000	20,000
3	Collection of primary data	20,000	20,000	35,000
	Phase II			
4	Processing of data / documentation/drafting	20,000	30,000	40,000
5	Printing cost of PBR	10,000	20,000	30,000
6	Remuneration /TA/DA to Technical Support Group/ personnel	25,000	25,000	40,000
7	Miscellaneous Charges	10,000	15,000	20,000
	Total	1,15,000	1,50,000	2,30,000

Member Secretary request the Board for appointment of a committee with following members (as per biological diversity rule no.11):

1. Principal Chief Conservator of Forests and Chief Wildlife Warden - Chairperson
2. Member Secretary
3. Joint Director, Horticulture
4. Joint Director, Agriculture Department
5. Joint Director, Fisheries Department
6. Mr. Balan Samson, I.F.S, (Retired)
7. Dr.V.Arivudainambi and
8. Dr.D. Narasimhan

The mandate shall be to select competent Civil Society Organizations, District wise, their job chart and quantum of amount to be paid for formation of BMCs and preparation of PBR. The tenure of the committee shall be one year from 04.07.2014

List of CSOs who have shown interest after consultations attached as Annexure No.7

AGENDA 4:

Granting of permission to access the Bio-Resources under section 3 and 6 of the Biological Diversity Act, 2002

As per section 3 and 6 of Biological Diversity Act, 2002, TNBB accords permission for commercial utilization or for bio-survey and bio-utilization 13 forms applications were received from NBA and they were examined by the Sub-committee consisting of Thiru.Ao.Limatoshi, I.F.S., Dr. D.Narasimhan and Dr.V.Arivudai Nambi. The applications were sent to NBA with remarks to comply with time limit. It is requested, the action taken may be ratified by the Board. Details of the application attached in (Annexure-8) The Sub-Committee has recommended 12 applications and returned one application to NBA for clarification.

AGENDA 5:

To Strengthen functioning of Tamil Nadu Biodiversity Board by employing all staff in the Office

A request from Tamil Nadu Biodiversity Board in letter No.TNBB/23/2013dt.23.06.2014 has been send to the Government for engaging supporting Staff through outsourcing agency by calling open tender. A request letter was also send from PCCF and CWLW in letter No.WL4/7789/2014, dated:30.04.2014 to Government for redeployment of a post from Forest Department for a full time Member Secretary of the Tamil Nadu Biodiversity Board for effective functioning .

Revised proposal for appointment of supporting staff

Sl No	Name of the Post (New nomenclature proposed)	No. of post	Name of the post In lieu of as sanctioned in GO.178	Method of Appointment	Remarks
1	Senior Executive	1	Administrative Office Personnel Assistant	Out sourcing basis by inviting open tender	As adopted by NBA (Tender document copy enclosed)
2	Executive Grade - I	1	Superintendent		
3	Executive - Grade II	3	Assistant		
4	Console Operator	1	No Change	As per details given in G.O.No.18 7 dt. 27.07.2012	
5	Office Assistant	2	No Change	Out sourcing basis by inviting open tender	As adopted in NBA (Tender document copy enclosed)
6	Driver	1	New Post		
	Total	9			

Contractual Technical staff (NBA Fund):

Sl. No	Name of the Post	No. of staff	Method of appointment	Qualifications	Remarks
1	Executive grade III Rs.20,292/- pm Rs.81,168/- (for 4 persons) and for Rs.9,84,016/- per year	4	Outsourcing agency/ Government Institutions / Civil Societies/ Scientific institutions	M.Sc., (Wildlife Biology)/Life Sciences /Zoology/ Natural Sciences/Agriculture or its equivalent degree, or Ph.D., and above from UGC and Government recognized Institute	Rate adopted as in NBA

Member Secretary request permission of the Board to proceed further for calling tender as per Government Norms after getting Government Order.

AGENDA 6:

Awareness creation

There is a need to create more awareness on

- 1) The Biological Diversity Act 2002
- 2) Biological Diversity Rules, 2004
- 3) Guidelines for operationalization of Biodiversity Management Committees (BMCs)
- 4) Guidelines for Selection and Management of Biodiversity Heritage Sites.
- 5) Access Benefit Sharing (ABS) guidelines and mechanism among all stakeholders in the State especially to the local people, Government Officials, Bio-resources users i.e., Corporate, Business houses etc.,

The Board may permit Member Secretary for organizing awareness programme through Civil Society Organizations as approved by the Sub-Committee in the State.

AGENDA 7:

Printing of Awareness material:

1) Two booklets were published by NBA in English during 2013-14. They were translated to Tamil by TNBB during 2013-14. A) Guidelines for Selection and Management of Biodiversity Heritage Sites and B) Guidelines for operationalization of Biodiversity Management Committees (BMC's).

2) A booklet on Endangered plants and animals of Tamil Nadu as declared under section 38 of biological diversity act was prepared in English.

The Board may permit the Member Secretary to print sufficient copies (1000 copies) of S.No.1 and 250 copies of Sl.No.2 from the NBA fund.

AGENDA 8:

Special invitee one officer from NBA to attend TNBB meeting from next board meeting.

Member Secretary may be permitted to invite Secretary of the NBA or any other officer nominated by NBA to the Tamil Nadu Biodiversity Board meeting from next meeting onwards. This will benefit TNBB in clearing doubts and also information about implementation of biological diversity act in other States can be accessed

AGENDA 9:

Expert Member Dr.Juliet Vanitharani requested to get fruit bats remove from Schedule V of Wildlife (Protection) Act, 1972.

Member Secretary request the decision of the Board to recommend her request to the Government.

AGENDA 10:

Payment of TA and Honorarium to the expert members for attending sub-committee meetings in the Board office.

It is requested that sub-committee meeting conducted in the Board office for clearing forms under section 3,4,5 and 6, of the Biological Diversity Act 2002, discussions on important matters relating to BMC formation, People's Biodiversity Register (PBR), Biological Heritage Sites, Biodiversity rules and other important issues.

Member Secretary may be permitted to pay to the expert members attending sub-committee meetings of the TNBB as approved for the members attending Board meetings. (As per the Biological Diversity Rule No. 11).

AGENDA 11: Any other item with permission of Chair